



# WORKPLACE BULLYING

## Supervisors and Managers

### In-House Training

Since 1 January 2014, the Fair Work Commission (“FWC”) has been able to receive and resolve Workplace Bullying complaints made by workers.

This means that a worker, which includes employees and contractors, can lodge an application for an anti-bullying Order with the FWC and the FWC is required to start dealing with the complaint within 14 days.

QHA's *Workplace Bullying for Supervisors and Managers* in-house training provides attendees with the information they need to deal with a workplace bullying complaint.

In addition to discussing relevant legislative provisions and workplace policies, attendees will finish the session armed with the know-how for both receiving and investigating an allegation of workplace bullying.

#### COURSE CONTENT

- The definition of Workplace Bullying
- The complaints process through the Fair Work Commission
- Interaction with Queensland specific jurisdictions, including workers' compensation claims
- Your role once a Workplace Bullying complaint has been made - both at the FWC and internal to your organisation
- Supervisor and management responsibilities and accountabilities
- Investigations
- Current case law
- Proactive steps to be taking in your venue right now, and

A lot more!

#### WHO SHOULD ATTEND?

- ✓ Hotel Managers
- ✓ Heads of Departments
- ✓ Duty Managers
- ✓ HR personnel

Anyone with staffing responsibilities should attend!

#### IN-HOUSE TRAINING COST (*from 1 January 2018*):

<b>QHA Members</b>	\$990.00 per organisation*
<b>Non QHA Members</b>	\$1,500.00 per organisation*

**TO ORGANISE YOUR SESSION TODAY:** Email the QHA's [Employment Relations Manager](#)

*\* up to 20 attendees per session. Discounts apply where more than one session is booked.*

Employment Relations Specialists

PH 07 3221 6999 | FAX 07 3221 6649 | EMAIL [er@qha.org.au](mailto:er@qha.org.au) | WEB [www.qha.org.au](http://www.qha.org.au)